

POSITION DESCRIPTION, PARKING AND SECURITY

The Parking Committee Chair and Security Liaison serves as liaison between Stonehurst residents and the Fairfax Police and other regulatory bodies at the local and state level, as well as the overseer of parking-related issues in the SHA community.

Security:

- A resource about possible courses of action when conflicts or trespasses arise between SHA residents or between SHA residents and non-SHA visitors.
- Receives reports from residents on activities and/or issues (e.g., theft, vandalism) that may potentially compromise the safety of the SHA community, confirms the incidents have been reported to the police by the resident, and reports to the BoD on these issues.

Parking:

- Insures compliance with SHA Parking Rules and Regulations which includes making sure all cars that routinely park in Stonehurst have a decal, visitor's pass, or other indication that they are authorized to park in Stonehurst streets.
- Patrols the neighborhood and collaborates with the SHA community to ensure observance of designated parking slots and of fair and reasonable use of visitor and overflow parking spaces.
- Works with the SHA Secretary to obtain a current updated SHA Parking Database and communicates with the Secretary, SHA BoD, and SHA community at-large to manage parking in the case of inclement weather, tree-trimming and landscaping work, street pavement, and/or other circumstances.
- Monitors and maintains a database of parking violators, issues initial and final parking-violation notices, and orders vehicle towing as necessary.
- Reports to the SHA BoD on activities and/or issues affecting parking resources (e.g., neighbor parking disputes, long-term use of visitor parking slots, etc.) and recommends possible remedial courses of action.

Presents a summary of the year's accomplishments to the Secretary/Treasurer in December for inclusion in the Annual Membership Meeting report.

of the unity cop and does not have law-enforcement or peace-keeping authorities but is rather a resource that the SHA community may leverage to obtain information about possible courses of action when conflicts or trespasses arise between SHA residents or between SHA residents and non-SHA visitors. The Chair reports to the SHA BoD on activities and/or issues (e.g., vandalism, truancies, speeding, exposed long-term use of visitor parking slots, etc.) and recommends possible remedial courses of action.